

COMMITTEE MINUTES

May 28, 2025

Executive Committee

1. **Call to Order**

Meeting was called to order by Wineke at 8:33 a.m.

2. **Roll Call**

Members present: Walt Christensen, Steve Nass, Blane Poulson, Michael Wineke. Brandon White present at 8:34 a.m.

Others Present: Michael Luckey, Patricia Cicero, Danielle Thompson, Audrey McGraw

Others Present via ZOOM: Sarana Stolar

3. **Certification of compliance with Open Meeting Law Requirements**

Luckey certified compliance with the Open Meetings Law.

4. **Review of Agenda**

No changes

5. **Public Comment**

None

6. **Approval of May 13, 2025 County Board meeting minutes**

Draft minutes were provided for review.

Motion by Christensen/ Poulson to approve May 13, 2025 County Board meeting minutes as presented. Motion passed 4-0.

7. **Approval of April 30, 2025 Executive Committee minutes**

Draft minutes were provided for review.

Motion by Poulson /White to approve April 30, 2025 Executive Committee meeting minutes as printed. Motion passed 5-0.

8. **Discussion and possible action on Resolution – Authorizing the County Administrator to Sign the 2025-2029 Soil and Water Resource Management Master Grant Contract with the Wisconsin Department of Agriculture, Trade and Consumer Protection**

A copy of the resolution was provided for review. Luckey talked about the grant contract.

Motion by Poulson/Christensen to approve the Resolution - Authorizing the County Administrator to Sign the 2025-2029 Soil and Water Resource Management Master Grant Contract with the Wisconsin Department of Agriculture, Trade and Consumer Protection and forward to the County Board for consideration. Motion passed 5-0.

9. **Discussion and possible action on proposed Utility Easements for the Food and Beverage Innovation Campus**

Luckey shared maps showing the six easement requests from Jefferson Utilities.

Motion by Poulson/White to approve the proposed easements for the Food and Beverage Innovation Campus. Motion passed 5-0.

10. Discussion and possible action on resolutions of statewide concern to be brought to the Wisconsin Counties Association annual meeting:

- a. **Knowles-Nelson Stewardship** – This resolution was passed by the County Board at their April meeting.
- b. **Emergency Management Funding** – Luckey shared a draft of the Resolution - Calling for Support of Local and State Emergency Management Programs
- c. **Local Input on Department of Agriculture, Trade and Consumer Protection Administrative Code Chapter 51** – Luckey shared a draft of the Resolution – Urging the Incorporation of Local Feedback and Technical Expert Committee Recommendations in ATPC 51

Luckey reviewed the resolutions.

Motion by Christensen/Nass to approve Resolution - Calling for Support of Local and State Emergency Management Programs and forward to the County Board for consideration. Motion passed 5-0.

Motion by Poulson/ White to approve Resolution and forward to the County Board for consideration. Motion passed 5-0.

11. Financial Reports

- Administration
- Clerk of Courts
- Corporation Counsel
- County Board
- County Clerk

Financial Reports were provided for review. No action taken.

12. County Administrator's monthly report

Luckey the following: Rural Partners Summit, communications and content calendar, quarterly newsletter, Youth Government Day, Ad hoc Safety Team, Utility Aid payment issues with the We Energies LNG plant in Ixonia, quarterly department head meetings, local government officials meetings, Highway Commissioner posting, working on a Communications/Marketing job description, EMS Working Group, BEAD and broadband project, Financial Empowerment Center (FEC) Kickoff, Strategic Plan meetings, MIS Budget meeting, We Energy rebates, county farmland issues, Board of Realtors, Housing Marketing Analysis, WTMJ radio broadcast. No action taken.

13. Discussion and possible action on tentative future meeting schedule and agenda items

Regular Meeting – June 25, 2025 at 8:30 a.m.

Agenda Items:

- Approval of May 28, 2025 Executive Committee minutes
- Approval of June 10, 2025 County Board minutes
- Discussion and possible action on Communication/Marketing position in Administration
- Financial Reports
- County Administrator's Monthly Report

14. Adjourn

Motion by White/Poulson to adjourn at 9:49 a.m. Motion passed 5-0.